



Need help filling a job in Calgary or Edmonton?

Here are our **TOP SIX** candidates this month in Calgary and Edmonton:

These impressive candidates will be hired quickly; if any of them look as though they could fill your workplace needs, please contact our office immediately at 508-1000 in Calgary and 409-8100 in Edmonton.

Raeleen - Accounting

Raeleen is a very smart worker who is extremely process oriented and can think outside the box. Raeleen is passionate about payroll and would like to apply her many years of accounting knowledge and experience in a long-term position at a stable company. Raeleen really thrives in an environment with a good corporate culture, she loves teamwork and diversity of job tasks. She is motivated by the feeling of accomplishment and being able to give the best of herself. She would like to find a direct-hire or long-term temporary Accounting or Payroll position anywhere in **Calgary**.

Beth - Project Management

Beth is full of energy and is sure to make you laugh. She is intelligent, outgoing and personable, and is just an all around great person! Beth has a passion for mentoring and she is currently working as an Account Manager while leading four other staff members. She deals with a lot of contract management, inventory management, and accounts receivable. Beth is looking for a project based position with a team atmosphere where she can grow with her co-workers. This goal-driven candidate is ideally looking for a Project Management position in **Calgary's** northeast, northwest, or southeast.

Monica - Administration

Monica is able to step into the office and get everything running smoothly. She is organized, versatile, and is able to multi-task and prioritize. In her current position as Office Coordinator, she looks after the entire office, assists the President, books appointments and travel arrangements, does the accounting, mailouts and invoicing as well as many other tasks! Monica is very independent and self-motivated and is always helping others. She is friendly and upbeat and always wants to be the best she can be! Monica would prefer a part-time or full-time Office Manager or Coordinator position in south, central or downtown **Calgary**.

Patrick - Sales

If you are a Sales Manager; this is your dream candidate! Patrick is a bright, professional candidate with a very driven mind set. Patrick is motivated by challenge, exceeding expectations and the incentive to perform. Patrick has his management diploma and has an interest in the finance industry. This candidate has high standards for himself and he has the ability to relate and understand people helping him to build strong relationships quickly. His ideal position would have flexible hours, a chance to interact with people at a higher level, and a pleasant work atmosphere. He would prefer a part-time Financial Sales position anywhere in **Edmonton**.

Mike - Human Resources

Mike has recently graduated with his Bachelor of Commerce with a major in Human Resources. He presented very professionally and is a great conversationalist with an uplifting personality. Mike has a strong sense of commitment and is a very hard worker; he has worked as a CSR for an airline and has experience problem solving and dealing with stressful situations. Mike has a special interest in International Business and the Travel industry, and he is open to anything HR related as well as recruiting, anywhere in **Edmonton**.

Breanne - Reception/Administration

Breanne wowed us with her life approach to make a difference in peoples' lives. She has done volunteer work in Mexico with orphanages and daycares, as well as taught English and helped to repair homes. Aside from her helping nature, she is a Customer Service queen and always goes beyond expectations. She is an excellent organizer and multi-tasker and learns and adapts easily. Breanne is hoping to find an Administrative or Reception position in north, east, or central **Edmonton**.

We have many other fantastic applicants in a variety of other areas including Accounting, Administration, Clerical, Reception, Customer Service, Data Entry, Sales, Marketing, and Management, and can certainly help you to find the right fit. At About Staffing we pride ourselves in continually finding and prescreening enthusiastic, bright, and qualified individuals for your workplace solutions.

Thank you for considering About Staffing!

Calgary: 508-1000 Edmonton: 409-8100

Please note that the candidate names in this newsletter have been changed for confidentiality.